

# APPENDIX F

## YASS VALLEY COUNCIL MEETING MINUTES FOR COUNCIL MEETING HELD 23 NOVEMBER 2023



## **Minutes of the Ordinary Meeting of Council**

**Thursday 23 November 2023**

4.00pm

Council Chambers

209 Comur Street, Yass

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## Citizenship Ceremony

Ms Rahaf Ashkar  
Mrs Katrin McLeod

## Open Forum

### Presentations to Council – Items on the Meeting Agenda

- **6.3 Development Application DA135005 – Subdivision 1B Rosamel Street, Gundaroo**  
Philip Wooster
- **6.5 Partial Road Closure of Nottingham Road near Swinging Bridge Reserve**  
Belinda Robinson  
Adrian King

**Council Meeting - The Mayor declared the meeting open at 4.20 pm.**

## Present

Councillors Allan McGrath, Mayor, in the chair, Jim Abbey, Cecil Burgess, Kristin Butler, Adrian Cameron, Jasmin Jones, Cayla Pothan, Mike Reid and Kim Turner.

Also present were the Chief Executive Officer – Chris Berry, Director of Infrastructure & Assets – Nathan Cooke, Director of Corporate & Community – Lynette Safranek and Corporate Planning & Executive Support Officer – Shirree Garland.

## Acknowledgement of Country

### 1. Prayer

### 2. Apologies

Nil

### 3. Declaration of Interest/Disclosures

Chris Berry, Chief Executive Officer, declared a significant, pecuniary conflict of interest in Item 10.2 – Minutes of the Chief Executive Officer's Performance Review Committee Meeting held 3 November 2023 and would leave the meeting.

**Reason:** Chris Berry declared an interest as the report relates to his position/employment.

### 4. Confirmation of Minutes

***RESOLVED that the minutes of the Ordinary Council Meeting held on 26 October 2023 covered by resolution numbers 208-227 inclusive, copies of which had been circulated to all Councillors, be taken as read and confirmed.***

**(Reid/Pothan) 228**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

**5. Mayoral Minute**

Nil

**6. Reports to Council**

**6.1 MINISTER FOR PLANNING & PUBLIC SPACES - NSW HOUSING CRISIS**

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**SUMMARY**

To present a letter from the Minister for Planning & Public Spaces seeking Council to review its local policy settings and approaches to the interests of increasing housing supply.

***RESOLVED that the Minister for Planning & Public Spaces be advised:***

- 1. Of the initiatives being pursued by Council to increase housing supply.***
- 2. The urgent need for water security to unlock the development of Murrumbateman.***
- 3. The urgent need for the resolution of the cross border servicing arrangements (especially those of State agencies) for Parkwood or agreement to move the NSW/ACT border.***
- 4. Fast track the Exempt and Complying Development arrangements for Canberra Region Joint Organisation member Councils to free up the requirements for new houses and house additions.***

**(Jones/Abbey) 229**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

**6.2 DEVELOPMENT APPLICATION NO. DA230034 - SHED, 50 MERRYVILLE DRIVE, MURRUMBATEMAN**

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**SUMMARY**

To present the assessment of Development Application DA230034 for a storage shed at 50 Merryville Drive, Murrumbateman. The application is reported to Council due to the size of the shed. It is recommended that the application be refused due to concerns relating to the size of shed which cannot be addressed by conditions.

***RESOLVED that Development Application No DA230034 for a storage shed is refused on the following grounds:***

- It is not compatible with the existing development in the locality. The scale and height of the proposed shed is significantly greater than other sheds within the locality.***
- The scale of the shed, as a result of the height, will have an adverse impact on the streetscape and character of the locality, particularly when viewed from Merryville Drive, which is the main route through the subdivision. This is exasperated as result of the lack of any architectural or visual features due to the inherent nature of the its built form.***
- The shed is not consistent with the objectives of the R5 Large Lot Residential zone as it is not considered to be development which is compatible with the rural residential character of the locality.***

- ***Approval would set an undesirable precedent for the size of sheds that may then be considered acceptable on rural residential lots within Merryville Estate and the Yass Valley more generally.***

**(Butler/Pothan) 230**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

### **6.3 DEVELOPMENT APPLICATION DA135005 - SUBDIVISION, 1B ROSAMEL STREET, GUNDAROO**

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#### **SUMMARY**

To present the assessment of Development Application No. DA135005 for a four lot subdivision at 1B Rosamel Street, Gundaroo. The application was notified three times due to the submission of additional information and re-design of the proposed lot layout. The application attracted 16 objections over the three notification periods and relevant concerns can be addressed by conditions. Approval is recommended.

***RESOLVED that conditional Development Consent be issued for Development Application No DA135005 for a four lot subdivision at 1B Rosamel Street, Gundaroo.***

**(Turner/Jones) 231**

FOR: Councillors K Butler, J Jones, C Pothan, M Reid and K Turner

AGAINST: Councillors J Abbey, C Burgess, A Cameron and A McGrath

### **6.4 LEASE OF YASS MEMORIAL POOL FOR CONSTRUCTION OF A HEATED POOL - PUBLIC NOTIFICATION SUBMISSIONS**

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#### **SUMMARY**

To present a report on the submissions received during the public consultation period for the proposal to lease the land for the management of the current swimming pool and construction and management of an indoor heated swimming pool and associated facilities at the Yass Memorial Pool site.

#### **RECOMMENDATION**

*That the lease and contract documentation for the construction and management of the Yass War Memorial Pool and construction and management of an indoor heated swimming pool and associated facilities at the Pool site be prepared and presented to a Councillor Workshop prior to undertaking any Expression of Interest process.*

***RESOLVED that the lease and contract documentation for the redevelopment of the Yass War Memorial Pool and construction and management of an indoor heated swimming pool and associated facilities at the Pool site be prepared and presented to a Councillor Workshop prior to undertaking any Expression of Interest process.***

**(Jones/Turner) 232**

FOR: Councillors J Abbey, C Burgess, K Butler, J Jones, A McGrath, C Pothan, M Reid and K Turner  
AGAINST: Councillor A Cameron

## **6.5 PARTIAL ROAD CLOSURE OF NOTTINGHAM ROAD NEAR SWINGING BRIDGE RESERVE**

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### **SUMMARY**

To obtain Council's approval to partially close a public road reserve near Swinging Bridge Reserve on Nottingham Road and undertake a land swap with the NSW Crown Lands area.

### **RECOMMENDATION**

*That:*

- 1. The partial road closure of Nottingham Road, Wee Jasper (adjacent to Lot 7008 DP96171) be approved.*
- 2. The road closure process be commenced and notification be undertaken in accordance with the Roads Act 1993.*
- 3. The closed road be dedicated as Operational Land under the Local Government Act 1993 and be transferred to Crown Lands at no cost.*
- 4. The General Manager and Mayor be authorised to sign documentation associated with the partial road closure.*
- 5. Council acquire a portion of land from Crown Lands (part Lot 7008 DP 96171) at no cost and dedicate this land as public road.*

### **RESOLVED that :**

- 1. Consideration of the report on the partial road closure of Nottingham Road near Swinging Bridge Reserve for a land exchange between Council and Crown Lands be deferred***
- 2. A forum be organised for the three impacted occupiers to address Councillors and allow the occupiers up to 30 minutes to address Councillors and an invitation be sent to Crown Lands to attend.***

***(Jones/Butler) 233***

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner  
AGAINST: Nil

## **6.6 YASS WATER TREATMENT PLANT UPGRADE PROJECT UPDATE**

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### **SUMMARY**

The Yass Water Treatment Plant Upgrade Project is an important and challenging project for Council. Bimonthly update reports are a requirement of Council.

### **RECOMMENDATION**

*That the update report and work completed on the Water Treatment Plant Upgrade Project be noted.*

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**RESOLVED that :**

- 1. The update report and work completed on the Water Treatment Plant Upgrade Project be noted.**
- 2. Option 4 for the augmentation of the existing WTP utilising the existing flocculation, dissolved air flotation and filtration assets be supported with provision for future water softening to reduce treated water hardness and for additional filters.**

**(Turner/Jones) 234**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

## **6.7 YASS WATER TREATMENT PLANT UPGRADE PROJECT - WATER MATTERS SURVEY 2023**

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### **SUMMARY**

A customer survey to obtain feedback on Council water supply was conducted in August to September 2023 as part of the Yass WTP Upgrade Project. A summary of responses received is discussed in this report.

**RESOLVED that :**

- 1. Customer feedback be incorporated in the preparation of a Business Case for WTP Upgrade.**
- 2. Regular surveys to be conducted to measure impact of interventions at WTP and in the water reticulation system to improve water quality and to engage with customers.**

**(Reid/Pothan) 235**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

## **6.8 2022/23 DRAFT ANNUAL FINANCIAL STATEMENTS**

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### **SUMMARY**

In accordance with s413 *Local Government Act 1993*, approval is sought to refer the Draft 2022/23 Annual Financial Statements to Council's external auditor, the NSW Audit Office.

**RESOLVED that :**

- 1. The draft 2022/23 Annual Financial Statements be signed in accordance with s413 (1), (2) and (3) Local Government Act 1993 and referred to the NSW Audit Office.**
- 2. Upon receipt of the Audited Report for 2022/23 Annual Financial Statements, a copy will be forwarded to the Office of Local Government and presented to Council at the next Ordinary Meeting.**

**(Pothan/Burgess) 236**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

## **6.9 2023-33 LONG TERM FINANCIAL PLAN REVIEW**

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### **SUMMARY**

Council was advised by staff when they approved the 2023-33 Long Term Financial Plan in June 2023 that staff would be reviewing it during the first quarter of the 2023/24 financial year. This report presents the reviewed Long Term Financial Plan with the quarter one approved adjustments included.

#### **RESOLVED that :**

- 1. The revision and update of the 2023-33 Long Term Financial Plan be noted.***
- 2. A copy of the reviewed and updated 2023-33 Long Term Financial Plan be sent to the Office of Local Government (OLG).***
- 3. A copy of the Long Term Financial Plan be placed on Council's website.***

**(Abbey/Reid) 237**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

## **6.10 INVESTMENT REPORT - OCTOBER 2023**

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### **SUMMARY**

In accordance with clause 212 *Local Government (General) Regulation 2005*, this report provides a summary of Council's investments as of 31 October 2023. In accordance with paragraph (1) (b), it can be certified that the investments listed have been made in accordance with the Act, the Regulations and Council's Investment Policy.

#### **RESOLVED that the Investment & Borrowings Report for October 2023 be noted.**

**(Butler/Pothan) 238**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

## 6.11 COUNCIL'S FINANCIAL POSITION AND CRAGO MILL CONCERNS

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### SUMMARY

To present correspondence from the Minister for Local Government to the Local Member for Goulburn regarding Council's Long Term Financial Plan and its ability to finance the Crago Mill Precinct Redevelopment.

***RESOLVED that the letter from the Minister of Local Government, the Hon Ron Hoenig MP to the Member for Goulburn, Wendy Tuckerman be noted.***

**(Turner/Reid) 239**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

## 6.12 2022/23 ANNUAL REPORT

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### SUMMARY

This report is to present the Council the 2022/23 Annual Report.

***RESOLVED that the 2022/23 Annual Report be noted.***

**(Abbey/Reid) 240**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

## 6.13 WHS IMPROVEMENT PROGRAM UPDATE

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### SUMMARY

To provide an update regarding the implementation of the Work Health & Safety (WHS) Improvement Program.

***RESOLVED that the Work Health & Safety Improvement Program report be noted.***

**(Pothan/Abbey) 241**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

#### 6.14 DECEMBER 2023 MEETING DATE AND TIME

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##### SUMMARY

This report is to request that the December 2023 meeting date be moved to Thursday 14 December 2023 at 1.00pm, to avoid a clash with the Yass Valley Community Christmas Night Markets and Parade.

##### RECOMMENDATION

*That the Council Meeting scheduled for Thursday 21 December 2022 be rescheduled to Thursday, 14 December 2023 at 1.00pm.*

***RESOLVED that the Council Meeting scheduled for Thursday 21 December 2023 be rescheduled to Wednesday 20 December 2023 at 4.00pm.***

**(Turner/Jones) 242**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

#### 6.15 CHRISTMAS/NEW YEAR OPENING HOURS

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##### SUMMARY

To present a report on the Christmas/New Year Opening Hours for 2023/24 and the arrangements for various Council services.

***RESOLVED that all Council services be closed from close of business on Friday 22 December 2023 until Tuesday 2 January 2024, other than the following:***

- ***Swimming Pools – open other than Christmas Day and Boxing Day***
- ***Yass Valley Information Centre - open other than Christmas Day***
- ***Waste Transfer Stations – open other than Christmas Day, Boxing Day and New Year's Day***
- ***Waste Collections – collections scheduled for Christmas Day will be collected on Boxing Day. Collections on other public holidays will proceed as normal***
- ***Roads and Maintenance Services– skeleton crews will be maintained to attend to service needs and emergencies***
- ***Water and Wastewater - skeleton crews will be maintained to attend to service needs and emergencies***
- ***Duty Officer – an on-call duty officer will be maintained over the entire period.***

**(Turner/Pothan) 243**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

**6.16 NEGOTIATED TENDER EVALUATION REPORT - CONTRACTOR PROCUREMENT YASS CIVIC & CRAGO MILL PRECINCT DEVELOPMENT - YVC.IA.22.2023**

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**SUMMARY**

This report describes the procurement and negotiated tender evaluation process undertaken to procure a head contractor to deliver the Yass Civic and Crago Mill Precinct Development.

***RESOLVED that this item is classified CONFIDENTIAL in accordance with Section 10A(2)(c, and di) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.***

**(Turner/Abbey) 244**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

**6. Notice of Motion**

Nil

**7. Questions with Notice**

**8.1 QUESTION WITH NOTICE - DEVELOPMENT APPLICATION PROCESSING**

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Councillor Jasmin Jones submitted the following Questions with Notice:

1. What is the current number of DA's awaiting approval (including commenced, not yet commenced) plus those processed in year to date.
2. What is the average processing time?
3. What is the target processing time the CEO has set or in collaboration with the Planning Director has set for the Planning team?
4. How does this compare with pre-covid 2019 figures of both quantity of DA's processed and performance time?
5. How does YVC compare with surrounding LGA's?
6. What measures are in place to look for continual improvements if meeting targets or if not meeting targets what is being done within the set budget to clear backlog?

**Note: Response provided in the [Business Papers](#).**

**MOTION**

***RESOLVED that Council staff prepare a bi-monthly report on development application processing.***

**(Jones/Reid) 245**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

## **8. Minutes and Recommendations of Council Committees**

### **9.1 MINUTES OF THE SUSTAINABILITY ADVISORY COMMITTEE MEETINGS HELD ON 19 SEPTEMBER 2023 AND 31 OCTOBER 2023**

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*RESOLVED that the minutes of the Sustainability Advisory Committee meetings held on 19 September 2023 and 31 October 2023 be noted and the following recommendation adopted:*

#### **Item 5.1 Food Organics and Garden Organics Service (19 September 2023)**

*That:*

- *Council conduct of a bin audit, consistent with the guidelines issues by the EPA, in order that necessary data be collected to assist in the design of a future FOGO collection service.*
- *In parallel with the bin audit, undertake the surveying and engagement of the community on a future FOGO collection service, adapting materials and background information from other Local Councils where appropriate and available.*
- *Establish focus groups, in the first instance, through approaching existing community, environment and business organisations in Yass Valley seeking participants in the surveying / engagement process on FOGO services.*

*(Cameron/Reid) 246*

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

### **9.2 MINUTES OF THE LOCAL TRAFFIC MANAGEMENT COMMITTEE MEETING HELD ON 1 NOVEMBER 2023**

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*RESOLVED that the minutes of the Local Traffic Management Committee meeting held on 1 November 2023 be noted and the following recommendation adopted:*

#### **Item 9.1 – 2023 Yass Christmas Parade Event**

*That the proposed 2023 Christmas Parade and associated road and car park closures be approved subject to the following conditions:*

1. *The organiser is to supply Council with a copy of the current Public Liability Insurance for the event with a minimum \$20,000,000 indemnity. Transport for NSW, NSW Police and Yass Valley Council are to be identified on the insurance document as “interested parties” or equivalent.*
2. *The event organiser develop and implement a Traffic Management Plan (TMP) and associated Traffic Guidance Scheme (TSG).*
3. *The event organiser provide Council with a Risk Management Plan for the event.*
4. *The event organiser is responsible for directly notifying all residents that may be affected by the approved events as soon as possible.*

5. *The event organiser is responsible for placing signs in the Crago Street carpark advising of the closure of the carpark.*
6. *The event organiser is responsible for directly notifying all commercial premises etc in Comur Street from Polding Street to the Yass River advising of the road closure of Comur Street.*
7. *The event organiser is responsible for directly notifying all school bus operators of the road closure of Comur Street as soon as possible.*
8. *The event organiser is responsible for public notification of the road closure.*
9. *Event marshals, event participants etc. will at all times obey the provisions of NSW Transport Legislation.*
10. *The event organiser is to arrange the supply and installation/removal of appropriate signs etc. identified in the TMP and associated TGS. All personnel involved must be appropriate accredited.*
11. *The event organiser is to ensure any local traffic, emergency services vehicles etc can safely and efficiently access/egress any property impacted by the TMP and associated TGS.*
12. *Event organisers, event marshals, volunteers, event participants etc. are to take all possible actions to minimise the effect of the event on the non-event community, throughout the event.*
13. *Event organisers shall comply with the above conditions and the undertakings in its submission. Failure to comply will immediately void this approval.*

*(Cameron/Reid)* 247

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

### **9.3 MINUTES OF THE RESCUE AND LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETINGS HELD ON 9 NOVEMBER 2023**

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***RESOLVED that the minutes of the Rescue and Local Emergency Management Committee meetings held on 9 November 2023 be noted.***

*(Turner/Reid)* 248

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

### **9.4 MINUTES OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 3 NOVEMBER 2023**

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***RESOLVED that this item be classified as Confidential in accordance with Section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to personnel matters concerning particular individuals (other than councillors).***

*(Turner/Abbey)* 249

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

## **10. Confidential Matters**

***RESOLVED that pursuant to Section 10A of the Local Government Act, 1993 the following items on the agenda be classified as CONFIDENTIAL and considered in the Closed Meeting of Council in accordance with Section 10A(2) of the Local Government Act for the reasons as specified:***

**10.1      *Negotiated Tender Evaluation Report - Contractor Procurement Yass Civic & Crago Mill Precinct Development - YVC.IA.22.2023***

***Item 10.1 is confidential in accordance with section s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and section s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.***

**10.2      *Minutes of the Chief Executive Officer's Performance Review Committee Meeting held on 3 November 2023***

***Item 10.2 is confidential in accordance with section s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.***

***(Butler/Pothan)    250***

FOR:        Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST:   Nil

Closed Council commenced at 6.39 pm.

***RESOLVED that the meeting move into Open Council.***

***(Turner/Reid)        251***

FOR:        Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST:   Nil

Open Council resumed at 7.35 pm.

***RESOLVED that the recommendations in Closed Council be adopted.***

***(Cameron/Turner) 252***

FOR:        Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST:   Nil



## 10.1 NEGOTIATED TENDER EVALUATION REPORT - CONTRACTOR PROCUREMENT YASS CIVIC & CRAGO MILL PRECINCT DEVELOPMENT - YVC.IA.22.2023

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### SUMMARY

This report describes the procurement and negotiated tender evaluation process undertaken to procure a head contractor to deliver the Yass Civic and Crago Mill Precinct Development.

#### Recommendation

*That the negotiated tender submission by David Payne Constructions Pty Ltd under Contract YVC.IA.22.2023 for the construction of the Yass Civic and Crago Mill Precinct Project be accepted for a total cost of \$42,574,658.69 (excluding GST).*

#### RESOLVED that :

- *The negotiated tender submission by David Payne Constructions Pty Ltd under Contract YVC.IA.22.2023 for the construction of the Yass Civic and Crago Mill Precinct Project be accepted for a total cost of \$43,495,222.19 (excluding GST).*
- *The negotiated adjustments to the buildings undertaken to reduce the overall costs included:*
  - *Commercial building – construct to cold shell only*
  - *Supawood ceilings*
  - *Landscaping changes*
  - *Roof re-design*
  - *Library subfloor (alternate design identified)*
  - *Electrical Alternative Lighting*
- *A Steering Committee be established to oversee the project.*

*(Jones/Turner)* 253

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

Chief Executive Officer and staff left the meeting at 7:17PM.

## 10.2 MINUTES OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 3 NOVEMBER 2023

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*RESOLVED that the minutes of the Chief Executive Officer's Performance Review Committee meeting held on 3 November 2023 be noted and the following recommendations adopted:*

### Item 1 Chief Executive Officer's Performance Review 2023

*That the Chief Executive Officer's Performance Review be noted as meets, and at times exceeds, expectations.*

**Item 2 Chief Executive Officer's Performance Review 2024**

***That the Chief Executive Officer's Performance Agreement for 2024 be endorsed.***

**(Butler/Abbey) 254**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

**Motion**

***RESOLVED that LG Management Solutions be engaged to assist with the facilitation of the next performance review of the CEO, scheduled for next June/July. And, that KPI's be established in consultation with the CEO in respect to:***

- 1. Staff retention***
- 2. DA processing***
- 3. A KPI that envisages a more proactive role in supporting significant community events***

**(Pothan/Jones) 255**

FOR: Councillors J Abbey, C Burgess, K Butler, A Cameron, J Jones, A McGrath, C Pothan, M Reid and K Turner

AGAINST: Nil

The meeting closed at 7:36 pm.